

## **CHECKLIST TO ACCOMPANY AN APPLICATION**

- PHOTOGRAPHIC ID (Passport or Driving Licence)**
- WRITTEN REFERENCE FROM PREVIOUS OR CURRENT LANDLORD**
- WRITTEN REFERENCE FROM PREVIOUS OR CURRENT EMPLOYER**
- IF APPLICANTS UNDER 25 (NEED A LETTER FROM A GUARANTOR - MUST BE EMPLOYED OR HOME OWNER)**
- DEPOSIT IS THE SAME AS ONE MONTHS RENT (unless otherwise stated)**
- THE DAY THE CLIENT MOVES INTO PROPERTY THEY MUST PAY 1<sup>ST</sup> MONTHS RENT IN ADVANCE**
- £25 APPLICATION FEE**